

APPENDIX II

EAST AYRSHIRE COUNCIL

**CONTRACTING SUB-COMMITTEE OF THE POLICY AND RESOURCES
COMMITTEE (BUILDING CLEANING)**

**MINUTES OF MEETING HELD ON FRIDAY 14 MARCH 1997 AT 1605 HOURS IN
THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors David Sneller, Ronald Brailsford, Daniel Coffey and Tommy Farrell.

ATTENDING: Fiona Lees, Depute Chief Executive; Barbara Haughan, Director of Support Services; Charles McIvor, Head of CCT Preparation Unit; Tom Wilkie, Head of Contracting and Technical Services; Kate McVey, Head of Legal Services; Julie Armstrong, Senior Administrative Officer; and Jennifer Morrison, Administrative Officer.

APOLOGIES: Councillors Drew McIntyre, Jane Darnbrough and Jimmy Boyd.

CHAIR: Councillor David Sneller, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 9 of Schedule 7A of the Act.

**BLUE COLLAR CCT - BUILDING CLEANING - MARKET TESTING AND
CONTRACT PACKAGING**

2. There was submitted a report dated 26 February 1997 (circulated) by the Director of Support Services seeking approval of the arrangements for contract packaging for the building cleaning contract in view of the market testing process undertaken in order to comply with the legislation for Blue Collar CCT.

It was agreed that all building cleaning be packaged into one contract covering the Council's entire geographical area.

**BLUE COLLAR CCT - BUILDING CLEANING - TENDERER SELECTION
CRITERIA**

3. There was submitted a report dated 25 February 1997 (circulated) by the Director of Support Services seeking approval of the criteria to be used for the production of the Select List of Tenderers for the Building Cleaning Contract to comply with the legislation for Blue Collar CCT.

It was agreed:-

- (i) to approve the criteria to be used for the production of the Select List of Tenderers for the Building Cleaning Contract, and its proposed application; and
- (ii) thereafter, that a further report be submitted to the Sub-Committee summarising the Select List of Tenderers and recommending those contractors who should be invited to tender for the Building Cleaning Contract.

The meeting terminated at 1615 hours.